

## Lean Six Sigma—Project Charter

<b>Project Name</b>		<b>Business / Location</b>	
<b>Value Stream</b>		<b>Business / Location</b>	
<b>Lean Six-Sigma SME</b>		<b>Contact Information</b>	
<b>Area Leader</b>		<b>Contact Information</b>	
<b>Champion</b>		<b>Contact Information</b>	
<b>Project Lead</b>		<b>Contact Information</b>	
<b>Sponsor</b>		<b>Contact Information</b>	
<b>Start Date:</b>		<b>Target End Date:</b>	

	<b>Project Details</b>		
<b>Project Description/ Value Stream</b>			
<b>Business Case</b>			
<b>Problem Statement</b>			
<b>Project Scope</b>	Start:  Stop:		
<b>Project Goals</b>	<b>Metric</b>	<b>Baseline</b>	<b>Goal</b>
<b>Expected Business Results</b>			
<b>Expected Customer Benefits</b>			
<b>Team members</b>			

<b>Support Required</b>	
<b>Risks/Constraints</b>	
<b>Doc Reference #</b>	<b>Approvals</b>